

Appendix A

Form B-1

Date Due: Draft Due July 15

Final Due October 31

Maryland Higher Education Commission
Community Colleges' Innovative Partnerships for Technology Program

Donations

FY 20____

Period July 1, 20____ through June 30, 20____

Eligible Institution: _____

Total Amount Received: _____

Received the following donations designated for technology

Donor	Pledge Amount	Cash Received	Equipment ¹	Other	Total
Individuals					
Private Sector					
Foundations					
Other					
Total					

¹ Indicate Appraiser – (A) Donor, (B) College, or (C) Independent Evaluator

We certify that the information presented above is correct:

Chief Development Officer, Signature	Typed Name	Date
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Chief Financial Officer, Signature	Typed Name	Date
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Contact for questions: _____

Name	Title	Phone	Mail
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Form B-2
Date Due: Draft Due July 15
Final Due October 31

Maryland Higher Education Commission
Community Colleges' Innovative Partnerships for Technology Program

Foundation Transfer Form
FY 20____
Period July 1, 20____ through June 30, 20____

The following amounts were transferred from the foundation of _____
Community College specifically for advancing technology initiatives of _____

Eligible Institution: _____

Category	Amount	Date
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Cash: \$

Equipment (list):

Other:

Total: \$

\$ _____ was given to the _____ during the period _____
(Amount) (Eligible Institution) (Base Year)

We certify that the information presented above is correct:

Institution Chief Development Officer, Signature	Typed Name	Date
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Institution Chief Financial Officer, Signature	Typed Name	Date
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Foundation Chief Financial Officer, Signature	Typed Name	Date
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Form B-3
Date Due: Draft Due July 15
Final Due October 31

Maryland Higher Education Commission
Community Colleges' Innovative Partnerships for Technology Program

Projection of Pledges
FY 20____
Period July 1, 20____ through June 30, 20____

Eligible Institution _____ projects monetary and equipment pledges of \$ _____

We estimated the following:

Number of Donors	Prior Year Pledges Uncollected	Current Year Pledges Uncollected	Equipment	Other	Total
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(Use additional sheets if necessary)

We certify that the information presented above is correct:

Chief Development Officer, Signature	Typed Name	Date
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Chief Financial Officer, Signature	Typed Name	Date
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Form B-4
Date Due: Draft Due July 15
Final Due October 31

Maryland Higher Education Commission
Community Colleges' Innovative Partnerships for Technology Program

Technology Program Expenditures
FY 20 ____
Period July 1, 20 ____ through June 30, 20 ____

The following expenditures were made with funds (public, private, local and State) received in support of the technology program at _____.

Eligible Institution

Equipment	\$ _____
Student Support	\$ _____
Capital Expenses	\$ _____
Other	\$ _____
Total	\$ _____

Note: A computer generated printout maybe attached to support amounts.

We certify that the information presented above is correct.

Chief Development Officer, Signature	Typed Name	Date
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Chief Financial Officer, Signature	Typed Name	Date
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Form B-5
Date Due: Draft Due July 15
Final Due October 31

Maryland Higher Education Commission
Community Colleges' Innovative Partnerships for Technology Program

Independent Certification Form

Institution: _____

Eligible donations and State-matching funds must be kept in a separately identified account.

	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005
Donor Funds							
State-Matching Funds							

"Eligible donations and matching State payments have been placed in a separately identified account and its use is restricted solely for technology expenditures as specified by the Maryland Higher Education Commission."

The above information regarding donations and grant receipts agrees with records of (State Institution or Foundation): _____

If it does not, please note any exceptions below:

Independent Auditor	Typed Name	Date
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